

International Community Health Services Job Announcement

Job Title: Community Health Worker – Maternal Child Health
Department: Health Services
Reports to: First Steps Program Supervisor
Location: International District Clinic and Holly Park Clinic
FLSA: Exempt - .5 FTE (20 hours a week)
Date open: July 28, 2010
Date close: Open Until Filled

This position is funded for four (4) years by a Veterans and Human Services Levy grant from the King County Department of Community and Human Services.

Mission: International Community Health Services provides culturally and linguistically appropriate health services to improve the health of Asian Pacific Islanders and the broader community.

Summary: This position is responsible for promoting and facilitating educational groups for pregnant and parenting mothers; providing depression screening (using PHQ-2 and PHQ-9) and care coordination; and provides screening, education, case management, referrals to behavioral health and other services as determined by individual client needs, and coordination of care between clients, behavioral health and other care providers.

Essential Duties:

Administrative Duties

- Works with Behavioral Health Specialist and other disciplines to provide case management assistance, patient follow up, and coordination of peer support groups for patients in this project.
- Provides assistance to Maternal Child Behavioral Health project team in program development, policy and procedure development, project evaluation, grant reporting requirements and other administrative tasks, as needed.
- Initiates and maintains documentation on encounters and activities; monitors outcome measurements; tracks and monitors participation and services received, and other necessary services and activities requiring documentation, tracking and monitoring.
- Complies with applicable laws, rules, regulations, grant and contracts.
- Performs other administrative duties as assigned.

Education Duties

- Plans, develops, implements and evaluates education program and activities.
- Develops and implements strategies to promote class participation; assesses client needs using appropriate screening tools; consults with client and providers about treatment options and preferences; coordinates initiation of care plan.
- Monitors client for changes in severity of symptoms, encourage treatment adherence and/or participation in educational groups.
- Participates in regular case load supervision with Behavioral Health Specialist/Supervisor or First Steps Program Supervisor.
- Facilitates treatment referrals and maintains communication with other members of client's care team; initiates and facilitates care review meeting with appropriate team members when treatment plan/care are ineffective,
- Performs other education duties as assigned.

Qualifications

- Bachelor's degree in Social Work, Psychology or related field preferred; experience working with maternal/child population and/or group facilitation skills may substitute for education.
- Experience working with underserved, transient populations; working with providers within the community and knowledge of community resources.
- Bilingual English/other Asian language required.
- Must pass Washington State Patrol background check.
- Experience in facilitating groups preferred.
- Ability to work with diverse cultural groups; have an understanding of various types of depression and ability to assess depression using screening tools.
- Ability to maintain effective working relationships with clients and members of the care team.
- Strong communication skills; ability to manage time, resources and client case load.
- Accurately collect and report data as needed for grant reporting requirements.
- Must sign a permanent oath of confidentiality covering all patient relation information.

Application Procedures:

Application packets are available at all ICHS locations or at www.ichs.com. Send applications to: ICHS Attn: Human Resources, P O Box 3007, Seattle, WA 98114-3007; Fax: 206-490-4011; or email to employment@ichs.com.